



Job Description

Department: Assembly

Job Title: Assembly

Pay Grade Level: 3

Purpose and Description:

- Ability to read and understand part stickers, cabinet drawings, and material sheets
- Ability to understand standard and metric measurements
- Preassemble cabinets by laying out all cabinet components to make sure everything is accounted for and correct
- Assemble cabinets by assembling cabinet components according to the cabinet drawings
- Inspect for quality and accuracy
- Clean work area and store equipment and supplies appropriately
- Follow all procedures and safe work practices
- All other duties as assigned

Skills, Education, and Experience Required:

Education: high school diploma, GED, or equivalent

OPERATOR must control machines and processes as they handle and move objects and perform activities that use their entire body. They must get and process the information needed to do the job. They must inspect and maintain mechanical equipment, as well as monitor materials and evaluate them against standards.

Special Job Demands (working conditions, travel, hazards, etc.):

OPERATORS are sometimes exposed to hazardous situations. There is a moderate possibility of slight injury. However, following safety precautions can reduce the risk of injury.